

**The Tabernacle Christian School**  
**Special Request for an Excused Absence**  
**Maximum of 5 days per year (Pending approval of administration)**

Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Date(s) of Absence: \_\_\_\_\_

Reason for Absence: Family Vacation \_\_\_\_\_ Missions Trip \_\_\_\_\_

Please check one of the above and explain:

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Please be advised that teachers **will require** all missed work to be handed in on **the day** of the student's **return**. It is the **student's responsibility** to contact each teacher at least two (2) full school days in advance of leaving to determine what assignments and tests will be missed, and when those assignments are due. It is the student's responsibility to be sure that the assignments are handed in on time.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Administrative approval if signed**

**Administrator's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_